



Group Development Pakistan

Terms of Reference (ToRs)

Research on GBV Trends, Consequences, and Recommendations (ICT)

Deadline: October 07, 2025

Consultancy: Legal Consultant for Data Compilation and Analysis.

Group Development Pakistan (GDP) is a Pakistani Civil Society Organization (CSO) that was established under Society Act 1860 on 3rd October 2012 and later registered under the Islamabad Capital Territory Charity Commission on 31st May 2024. GDP believes in a democratic and humanistic society in which the most important stakeholders -children- are acknowledged, respected, empowered, and protected from abuse and discrimination. GDP follows a holistic, inclusive, eco-friendly, culture-sensitive, child-focused, systemic, and human rights-based approach. GDP works at a national level, in development and humanitarian contexts.

For more information, please visit our official website: <http://gdpakistan.org> or visit our social media handle: <http://facebook.com/groupdevelopmentpakistan>

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Objective of the consultancy

Group Development Pakistan (GDP), in collaboration with UNFPA and with support from FCDO under the AAWAZ II flagship project, is implementing an initiative to strengthen policy and legal frameworks addressing gender-based violence (GBV) in Pakistan. As part of these efforts, GDP is supporting evidence-based reforms in the Islamabad Capital Territory (ICT) by generating quality data and analysis on GBV, including child marriage and domestic violence.

GBV continues to undermine the safety, dignity, and rights of women and children in Pakistan. Despite increased legal protections, gaps persist in data availability and systematic trend analysis, including at the ICT level. To inform future reforms and advocacy, GDP seeks to produce a comprehensive research report analyzing GBV trends and consequences using secondary data sources, including government records, institutional reports, and available case files. This research will provide a legal and policy lens on one-year GBV trend and consequences, with a focus on child marriage and domestic violence, and propose actionable recommendations for countering GBV. The report will serve as a resource for law and policymakers, civil society actors, academia, and development partners.

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Scope of Work

GDP is seeking a legal consultant who will be responsible for the following work:

1. **Methodology, Desk Review & Data Compilation:** Co-develop an inception report to present the secondary data-based research methodology; Collect and review existing GBV-related data from government records over a year.
2. **Trends Analysis:** Conduct a one-year trend analysis of GBV and child marriage cases in ICT, disaggregated by parameters that will have been previously defined and jointly approved; identify patterns, systemic challenges, and multisectoral consequences, submit the draft report to the relevant stakeholders for feedback, incorporate it and finalise.
3. **Recommendations:** Develop gender-responsive and inclusive actionable recommendations to strengthen legal, institutional, and policy prevention and responses to GBV and child marriage in ICT; highlight measures specifically addressing child marriage and domestic violence.
4. **Technical Inputs to Report Development:** Provide GDP's Senior Technical Advisor with



consolidated data sets, analytical notes, and findings to support the co-development of the inception and final research reports.

5. **Submit a consolidated report** to the project team at the end of the consultancy period.

3 Key Deliverables

The consultant is responsible for producing and submitting the following key deliverables:

| S. No. | Deliverables | Deadline (Forecasted) |
|--------|--|-----------------------|
| 1. | Kickoff meeting with GDP team | October 16, 2025 |
| 2. | Inception report including methodology, timeline and data compilation matrix | October 22, 2025 |
| 3. | Trend analysis | November 15, 2025 |
| 4. | Data Findings and Recommendations | December 1, 2025 |
| 5. | Final Research | December 10, 2025 |
| 6. | Consolidated report | December 15, 2025 |

4 Duration of Assignment

The consultancy spans 16 non consecutive working days, starting October 15, 2025, and concluding no later than December 15, 2025.

5 Important Instructions

- The consultant must have completed the UN PSEA online course, and a certificate of completion must be provided with the proposal for consideration.
- Travel expenses or logistics will be provided separately, only if required.

6 Required Competencies

Qualifications: Bachelor's degree or higher in Law, Human Rights, Gender Studies, Public Policy, or a related field.

Experience

- Minimum 3–5 years of experience in legal research, policy analysis, or GBV-related programming.
- Demonstrated experience in data compilation, desk reviews, and trend analysis
- Prior work on GEDSI, child marriage, domestic violence, or women/child protection laws is desirable.
- Sound understanding of policies and frameworks aimed at addressing social issues such as child marriage and gender-based violence in Pakistan.

Skills:



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- Expertise in child protection and women's rights legal frameworks.
- Strong research, data compilation, and analytical skills.
- Ability to synthesize large volumes of secondary data into clear, actionable findings.
- Excellent oral and written communication skills.
- Aware of gender, culture-sensitive, child-centric, and conflict sensitivities.
- Proven ability to work under tight deadlines and deliver high-quality, actionable outputs.

7 Application & Evaluation Process

Applications will be assessed based on education, relevant experience, understanding of ICT geography, and local network.

8 How to Apply

Interested consultants are invited to submit the following documents for the consultancy assignment by **October 7, 2025**:

1. Profile: A detailed CV and a Suitability Statement tailored to the assignment.
2. Technical and Financial Proposal: Including the expected daily or lump-sum fee.
3. A minimum of two references from relevant past assignments.
4. Supplier Declaration Form: Completed and signed Supplier Declaration Form (refer to Annex IV of the Terms of Reference for the form template).
5. **UN PSEA Online Course Completion Certificate**: Mandatory at the time of contract award.

Submission Instructions: Please submit your application in a sealed envelope, clearly marked with the consultancy title, to: Office No. 11-18, Lower Ground, Magnum Arcade, Northern Strip, FECHS, E-11/2, Islamabad.

For queries or clarifications regarding the consultancy application, please email hr@gdpakistan.org. Responses will be provided within 3 business days, and all queries must be submitted by October 5, 2025, to allow sufficient time before the deadline.

**Group Development Pakistan (GDP)
Supplier Declaration Form**

Part 1: Firm/ Supplier Information

| | |
|----------------------------------|--|
| Company / Individual Name | |
| Registration Number | |
| National Tax Number (NTN) | |
| Address | |
| Contact Person Name | |
| Designation | |
| Email: | |
| Phone Number | |

Part 2: Compliance Declaration

As a supplier to Group Development Pakistan (GDP), I/we hereby certify and agree to the following:

- 1. Legal Compliance**
 - We are fully compliant with all applicable laws, including but not limited to labor, environmental, anti-corruption, and tax laws.
- 2. No Fraud or Malpractice**
 - We affirm that we have not been involved in any fraudulent, corrupt, or unethical practices.
 - We are not listed on any government, international, or industry-specific blacklist for fraudulent or unethical activities.
- 3. Conflict of Interest**
 - We declare that we have no conflicts of interest with any staff member, director, or representative of GDP.
 - We will immediately disclose any potential or actual conflicts of interest if they arise during the course of our engagement.
- 4. Business Practices**
 - We ensure fair labor practices and do not engage in forced labor, child labor, or any form of exploitation.
 - We commit to providing goods and services of the highest ethical and professional standards.
- 5. Accuracy of Information**
 - We confirm that all information provided in this form and during the procurement process is accurate and complete.
- 6. Acceptance of Terms**
 - We acknowledge and accept that failure to comply with the above declarations may

result in immediate termination of our contract and disqualification from future procurement opportunities with GDP.

Part 3: Supporting Documentation

Please attach the following documents (as applicable):

- Certificate of incorporation/registration/CNIC.
- National Tax Number (NTN) certificate.
- Copies of relevant industry-specific licenses or permits.
- References from at least two recent clients.
- Experience Certificates
- CV (In case of an Individual)

Part 4: Certification and Signature

I, the undersigned, certify that I am an authorised representative of the above-mentioned company/AOP/Individual. I declare that the information provided in this form is true and accurate to the best of my knowledge.

Name: _____

Designation: _____

Signature: _____

Date: _____

For GDP Use Only

• **Form Received By:** _____

• **Date:** _____

• **Findings/Remarks:** _____

Signature of Reviewer: _____

Date: _____